



**Proceedings of the Internal Quality Assurance
Cell Meeting (Hybrid)
Assam Agricultural University**

Venue: VC's Conference Hall AAU, Jorhat

Date: 22-06-2023

Time : 11.00 A.M.

Attendance

Members present

1. Dr. Bidyut C. Deka, Vice-Chancellor, AAU/Jorhat
2. Dr. Jayanta Deka, Dean Faculty of Agriculture, AAU/Jorhat
3. Dr. Mamoni Das, Dean Faculty of Community Science, AAU/Jorhat
4. Dr. Mrinal Kr. Saikia i/c Director of Research (Agri.), AAU/Jorhat
5. Dr. Monoranjan Neog, ADEE, AAU/Jorhat
6. Dr. Bina B. Gogoi, Coordinator IQAC Cell, AAU
7. Dr. Abhijit Borah, Prof i/c, Training & Placement Cell, AAU
8. Dr. Binoy Kr. Medhi, Prof i/c S & T Cell, AAU
9. Dr. Bijoylaxmi Bhuyan, Co-coordinator, IQAC Cell, AAU
10. Dr. Debajit Borah, Convener, IQAC Cell, CS/AAU
11. Dr. Phuleswar Nath, Convener, IQAC Cell DEE/AAU
12. Dr. Rupjyoti Bhattacharjee, Convener, IQAC Cell, CCSc/AAU
13. Dr. Abnita Thakuria, Member, IQAC Cell, CCSc/AAU
14. Mr. Apurba Das, Member, IQAC Cell, CS/AAU
15. Dr. Arifa Momtaz Begum, Member, IQAC Cell DEE/AAU
16. Dr. Hemanta Saikia, Member, IQAC Cell, CS/AAU
17. Dr. Pranjit Bharali, Member, IQAC Cell DoR (Agri)/AAU
18. Dr. Pritom Kumar Borthakur, Member, IQAC Cell CA/AAU
19. Dr. Rupjyoti Borah, Member, IQAC Cell DEE/AAU
20. Dr. Samiron Dutta, Member, IQAC Cell CA/AAU
21. Dr. Sudhansu Bhagawati, Member, IQAC Cell, DoR(Agri)/AAU
22. Dr. Sunita Boruah, Member, IQAC Cell, CCSc/AAU
23. Dr. Pulin Patgiri Prof i/c PME Cell, AAU
24. Dr. Ranjan Kandali Member PME Cell, AAU
25. Dr. Horindra Gogoi Member PME Cell, AAU

The following members attended the meeting virtually

26. Dr. B N Saikia, Dean Faculty of Veterinary Science, AAU/Khanapara
27. Dr. B N Bhattacharyya, i/c Director of Research (Vety.), AAU/Khanapara
28. Dr. B. Kalita, Dean Faculty of Fishery Science, AAU/Raha
29. Dr. Sarada Kanta Bhagabati, Co-coordinator, IQAC Cell, AAU
30. Dr. Manjyoti Bhuyan, Co-coordinator, IQAC Cell, AAU
31. Dr. Gunadhya Kr. Upamanya, Convener, IQAC Cell, SCSCA/AAU
32. Dr. Himangshu Baruah, Convener, IQAC Cell, LCVSc/AAU
33. Dr. Luit Barkalita, Convener, IQAC Cell, CVSc/AAU
34. Dr. Pabitra Kumar Das, Convener, IQAC Cell, BNCA/AAU
35. Dr. Pran Jyoti Sharma, Convener, IQAC cell CoF/AAU
36. Dr. Prasanta Mishra, Convener, IQAC Cell CH & FSR/AAU
37. Dr. Ajay Kr. Medhi, Member, IQAC Cell CH & FSR/AAU
38. Dr. Amvrin Baruah, Member, IQAC Cell, BNCA/AAU
39. Dr. Arnab Narayan Patowary, Member, IQAC cell CoF/AAU
40. Dr. Ashim Saikia, Member, IQAC Cell, LCVSc/AAU
41. Dr. Bhaskarjyoti Sarma, Member, IQAC Cell, SCSCA/AAU
42. Dr. Budha Bora, Member, IQAC Cell, BNCA/AAU
43. Dr. Dwipjyoti Mahanta, Member, IQAC Cell, LCVSc/AAU
44. Dr. Manisha Kachari, Member, IQAC Cell CH & FSR/AAU
45. Dr. Mridusmrita Buragohain, Member, IQAC Cell, CVSc/AAU
46. Dr. Pabitra Kumar Saharia, Member, IQAC cell CoF/AAU
47. Dr. Rupak Kr. Nath, Member, IQAC Cell, SCSCA/AAU
48. Dr. Shantanu Tamuly, Member, IQAC Cell, CVSc/AAU

A meeting was held under the Chairmanship of Dr. Bidyut C. Deka, Vice-Chancellor, AAU, Jorhat on hybrid mode at Vice Chancellor's Conference Room to discuss the current ranking in National Institutional Ranking Framework (NIRF). Dr. Pulin Patgiri, In-charge PME Cell, AAU, Jorhat welcomed the members of the house. He briefed the house about the objectives of the meeting and asked for suggestions and new ideas from the house on the parameters of ranking under NIRF. In his initial remark, the Hon'ble Vice-Chancellor informed the house about the establishment of Internal Quality Assurance Cell (IQAC) to facilitate improvement in quality in all aspects of the university. The IQAC has been set up in AAU with units in all the nine colleges and Directorates of Research of Agriculture and Veterinary and the Directorate of Extension Education. In the coming years, one India accreditation board system is going to be implemented and all units of IQAC must work in a timely manner. The Vice-

Chancellor also emphasized that AAU should go for QS and other international ranking systems which would attract foreign students.

Dr. B. Buragohain Gogoi, Coordinator, IQAC, AAU, Jorhat presented the need for IQAC in the ranking of educational institutions, and also presented the parameter-wise scores obtained by AAU in the recent NIRF ranking(2022) where AAU attained the 19th position. She also urged the house to put forward suggestions for the development of a road map to meet the requirements of the marking parameters of NIRF.

In the meeting, the following resolutions were taken unanimously.

1. Ranking-related information should be collected in three phases viz., January to June, July to September and October to December in a year in the prescribed format. **(Action: IQAC, AAU and all units of out-stations)**
2. A full IQAC meeting with out-station members should be organised during September – October 2023 for creating awareness about the role of IQAC both at AAU, Jorhat and AAU Khanapara campus. **(Action: IQAC, AAU, Jorhat).**
3. The house suggested that the expenditure spent for any student-related activity/activities like repairing and maintenance of hostels, sports and internet facilities provided, expenditure spent on the medical unit, field practical and exposure visits, chemicals and laboratory materials, training and placement cell, students events like College week, NSS activities other functions, field visits, ELP, RAWEP, Entrepreneurship development, training and the library expenditures etc. should be documented to improve the score under **FRU**.
4. The house suggested that revenue generated from commercialization of technologies should also be considered as consultancy amount.
5. The house emphasised on publication of research papers in Scopus Indexed Journals and encouraging downloading of those papers by the AAU researchers. The concerned IQAC unit should look into the matter.
6. The house also emphasised the need of patenting of the technologies generated across the faculties. A workshop/awareness programme on IPR issues and publication should also be organised to create awareness among the faculty members. **(Action: IQAC, AAU, Jorhat).**

7. Realizing the necessity of conducting Executive Development Programmes/ Management Development Programmes, the house suggested to design the programmes in the light of National Institutional Ranking Framework that are being conducted under different directorates/departments/faculties/KVKs.
8. The house suggested collecting the information on employment status of students. In this context, the house suggested that outgoing students should be encouraged to register in the AAU Alumni portal. **(Action: All Deans, AAU).**
9. The house suggested that the Dean, FA, AAU, Jorhat may move an agenda in the next Academic Council regarding the unclaimed caution money of the passed out students. **(Action: Dean, FA, AAU, Jorhat)**
10. The house suggested the IQAC to collect information regarding the number of students admitted into different faculties of AAU from outside the state /country from AKMIT Cell just after the completion of the admission process each year **(Action: IQAC, AAU).**
11. The meeting suggested for reimbursement of the tuition fee to at least 10 economically and socially challenged students (**ESCS**) may be considered in the next academic council meeting, Dean, FFSc, AAU, Raha is requested move a proposal on this issue. **(Action: Dean, FFSc, AAU, Raha)**
12. The house emphasized the need of providing facilities to the Physically Challenged Students (PCS). The meeting suggested that 'Ramp' and other necessary facilities may be developed in all possible places of constituent colleges of AAU by utilising ICAR development grants.
13. The house suggested to organize placement drive both in AAU, Jorhat and AAU, Khanapara campus **(Action: Placement Cell, AAU, Jorhat).**
14. The house also suggested to introduce a ranking system for the constituent colleges of Assam Agricultural University in the line of criteria/parameters set for NIRF ranking. **Action: IQAC, AAU).**

The meeting concluded with vote of thanks from PME cell